

KNOW YOUR RIGHTS!

Preparation Days



PREPARATION DAYS

There are 4 non-instructional days in the school year; 3 at the beginning of the year, 1 at the end. (For some members on longer work calendars, there may be more.)

"PRIMARILY" FOR PREPARATION

The union contract says that the 3 non-instructional days at the beginning of the school year must be primarily for educator preparation activities, but can include "site operational meetings" and "site/department orientation activities."

What are site operational meetings & orientation activities?

Site operational meetings are limited to information *about site operations*, such as schedule, reviewing emergency procedures, and the site discipline plan. Orientation activities

Orientation activities include introduction of staff, checking out equipment, and so on. Types of work that are not allowed on preparation days include:

- Professional development (except for those newly assigned to TK), and
- Activities that focus on how to do your job better, like reviewing test scores.

ENFORCING OUR RIGHTS

If an administrator violates our rights, with your school union rep, bring co-workers together to collectively decide on a solution and a plan of action.

SOURCE: SDEA Contract, Section 8.1.3